

Melissa Swink
& Co

Cherie
Deacon



VIRTUAL ASSISTANT

Hey, I'm Cherie! I live in Alberta, Canada with my husband and three children. I love sunshine and the heat (pretty sure I should live in Hawaii), am coffee obsessed (at least 2-3 cups a day), and am an optimist - always see the glass half full.

I have over 15 years in administration and customer service and started as a virtual assistant almost 2 years ago. My zone of genius is processes, organization, and systems. I love to fine tune processes to create more efficiency in my clients business allowing them to find more time for what they need to focus on.

Excited to be a part of Melissa's team and can't wait to meet you!