

Melissa Swink
& Co

Jolene
Starnes



EXECUTIVE ASSISTANT

Hi! I'm Jolene and I live in New Richmond, Quebec. I'm a wife and a work-from-home Mom to a 17 month-old toddler, and I'm pregnant with my second baby who is due in October. I have two doggos, a chihuahua and a dachshund. I have a diploma of collegial studies in administration and I successfully ran my own business for two years as a graphic designer/web designer/virtual assistant until I had my daughter last year. In addition to my role at Melissa Swink & Co, I am currently a design agent for a non-profit organization and I work part-time as a legal transcriptionist.